

**Job description: IIGCC Senior Manager – Climate Action 100+**

<b>Reports to:</b>	IIGCC Corporate Programme Director
<b>Place of work:</b>	Central London/hybrid (occasional travel to be expected)
<b>Time:</b>	5 Days/week – full time
<b>Contract Length:</b>	Permanent
<b>Starting date:</b>	asap
<b>Salary:</b>	Competitive plus benefits

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**About IIGCC**

The Institutional Investors Group on Climate Change (IIGCC) is a forum for collaboration on climate change for European investors. There are currently over 360 members, including some of the largest pension funds and asset managers across 22 countries, representing around €50 trillion in assets under management. IIGCC brings investors together to use their significant collective influence with policymakers, investors and companies to encourage policies and practices which accelerate the shift to a net zero emissions economy.

To achieve our goals IIGCC has established three programmes, all resolutely focused on helping investors to accelerate the net zero transition. These are the Policy Programme, Investor Practices Programme and Corporate Programme.

Over recent years, IIGCC has launched a number of the most significant investor climate initiatives through these programmes. These include [Climate Action 100+](#), the world's largest investor engagement; [The Paris Aligned Investment Initiative \(PAII\)](#); and, most recently, [the Net Zero Asset Manager's Initiative \(NZAM\)](#).

Climate Action 100+ is an investor-led initiative to ensure the world's largest corporate greenhouse gas emitters take necessary action on climate change. More than 615 investors, responsible for over \$60 trillion in assets under management, are engaging companies on improving climate change governance, cutting emissions and strengthening climate-related financial disclosures. Launched in December 2017, Climate Action 100+ garnered immediate worldwide attention. Designed by investors for investors, the initiative aims to ensure the world's largest corporate greenhouse gas emitters take necessary action on climate change.

**The Role**

In this role you will help to coordinate IIGCC's involvement in Climate Action 100+ at the global level while coordinating company engagements in Europe across a range of sectors. You will be at the heart of the largest shareholder engagement initiative ever assembled and will play an active role in shaping the strategy of the initiative.

At the global level – working with our partner networks globally – you will help manage the global work programme constituted of a range of strategic projects including the development and enhancement of the Climate Action 100+ Net Zero Company Benchmark, development of the initiative's long term strategy and coordination of reporting on engagement progress.

At the European level, you will help coordinate shareholder engagement to secure net zero transition plans from companies across a range sectors. This will involve working closely with

investors, the rest of the IIGCC corporate team and also the other IIGCC programmes on policy and investor practices.

### **Main tasks**

- Working closely with the Programme Director, management of the development of the long term strategy of Climate Action 100+
- Day to day coordination of IIGCC's involvement in Climate Action 100+ global strategic projects (e.g. such as the global benchmark and research programme to support engagements)
- Coordination of investor engagement with companies across a range of sectors in Europe
- Analysis of company transition plans to support investor engagement
- Tracking and reporting on engagement progress

### **Competencies**

Key competencies for the role include:

- Knowledge and understanding of best practices in corporate climate reporting (e.g. TCFD, SBTi)
- Knowledge and understanding of climate change
- Understanding of different approaches to investor stewardship
- The ability to work independently to develop a workplan and deliver effectively
- Strong stakeholder engagement and management capabilities
- Strong project management, coordination and organisational skills
- Self-motivated, flexible and disciplined
- Excellent written and verbal communication skills with a high level of attention to detail
- Experience using Microsoft office programmes including excel, power point and Adobe PDF
- Other European languages an advantage but not essential

### **Benefits**

In addition to competitive salaries, we offer a range of benefits including:

- 25 days' annual leave plus public holidays
- Additional discretionary 3 days leave between Christmas and New Year
- Generous company pension scheme
- Life assurance
- Quarterly independent financial advisor meetings for all staff
- Private healthcare

### **Applications**

Interested applicants should submit a Curriculum Vitae and a cover letter detailing their qualifications and experience for the role to [vacancy@iigcc.org](mailto:vacancy@iigcc.org).

- Starting date: **asap**
- Applicants must be eligible to work in the UK.
- Only shortlisted candidates will be notified.

IIGCC does not discriminate on the basis of race, age, gender, sex, sexual orientation, disability, religion, marital status, or any other basis of discrimination prohibited by law.