

## Job Description: Climate Transition Plan Specialist

Reports to: **IIGCC Corporate Programme Director**

Place of work: **Central London (occasional travel to be expected)**

Time: **5 Days/week – full time (part time applicants may be considered)**

Contract Length: **18 month fixed term, with possible extension**

Starting date: **asap**

Salary: **Competitive plus benefits, depending on experience**

Seniority: **Associate Director/Senior Specialist/Specialist, depending on experience**

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### About IIGCC

The IIGCC is the European membership body for investor collaboration on climate change. There are currently over 300 members, including some of the largest pension funds and asset managers across 21 countries, representing over \$37trillion in assets under management. IIGCC's mission is to support and enable the investment community in driving significant and real progress by 2030 towards a net zero and resilient future. This will be achieved through capital allocation decisions, stewardship and successful engagement with companies, policy makers and fellow investors.

### The Role

IIGCC is looking for an expert in corporate climate disclosure to support the development of frameworks to assess company net zero transition planning. The role will primarily involve research and development of new frameworks for assessing company transition planning as well as engagement with investors, companies and other market participants to ensure these frameworks are adopted and used.

The work sits within IIGCC's corporate programme which aims to support investors to engage with companies that they own to ensure they manage climate risk and align with the global ambition to achieve net zero GHG emissions by 2050. The work builds on IIGCC's long history of developing sector specific investor expectations (see [here](#) and [here](#) for examples).

### Main tasks

The work will comprise the following core activities:

- **Developing frameworks for assessing corporate transition planning:** Building on the TCFD framework and CA100+ benchmarking, develop a range of detailed sectoral and issue<sup>1</sup> focused frameworks for assessing the alignment of corporate strategies with the goal of achieving net zero emissions.
- **Supporting shareholder engagement:** Where required, support investors with technical queries regarding company climate disclosures and assist with the development of clear engagement objectives. For example reviewing the alignment and comprehensiveness of corporate GHG targets or scenario analysis. IIGCC currently supports shareholder engagement in the following sectors: oil and gas, mining and metals, power, chemicals, cement & transport.
- **Support development of market capacity to assess corporate transition planning:** Working with IIGCC's stewardship experts, develop and manage an outreach programme to ensure key market participants (such as proxy advisors and data vendors) are able to assess corporate transition planning to support the goals of (1) enabling stronger proxy voting and stewardship and (2) portfolio alignment with climate goals.
- **Providing guidance into IIGCC's policy and investor practices programmes:** Support IIGCC's policy

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<sup>1</sup> For example, and issue might be the use of carbon offsets or disclosures specifically around capital expenditure

team with the development of clear policy requests related to non-financial disclosure regulations. Support IIGCC's investor practices team by providing insights into the 'state of the art' of corporate reporting and implications for portfolio level climate goal setting.

### **Skills and capabilities:**

#### Essential

- Comprehensive technical understanding of corporate GHG target setting including Science Based Target methodologies and the sectoral decarbonisation approach and methods of carbon accounting
- Comprehensive understanding of climate scenarios and carbon/GHG budgets
- Strong understanding of the TCFD reporting framework and familiarity with the leading corporate disclosure frameworks including but not limited to CDP, SASB and TPI.
- Motivated, flexible and positive team player with proven ability to engage with internal and external stakeholders successfully.
- Strong data analysis and presentation skills
- Demonstrable experience leading working groups and collaborative research activities
- Excellent written and oral communication skills and ability to effectively convey technical information to non-technical audiences.
- Demonstrable experience developing technical guidance documents such as reporting frameworks

#### Desirable

- Understanding of approaches to valuing companies and how climate factors could be integrated
- Understanding of proxy voting and other stewardship strategies
- Understanding of corporate governance
- Understanding of investment portfolios and the methods available to investors to align portfolios with climate goals
- Team management experience

While this role is initially offered on a fixed term basis for 18 months, we hope that the contract can be extended, subject to resources.

### **Benefits**

In addition to a competitive salary, we offer a range of benefits including:

- 25 days' annual leave plus public holidays
- Additional discretionary 3 days leave between Christmas and New Year
- Generous company pension scheme
- Life assurance
- Private healthcare

### **Applications**

Closing date for applications: **2 July 2020**

Interested applicants should submit a Curriculum Vitae and a cover letter detailing their qualifications and experience for the role to [vacancy@iigcc.org](mailto:vacancy@iigcc.org).

Please note:

- Applicants must be eligible to work in the UK.
- Only shortlisted candidates will be notified.
- We do not discriminate on the basis of race, age, gender, sex, sexual orientation, disability, religion, marital status, or any other basis of discrimination prohibited by law.